

# 2007 MISSION VALLEY WORKFORCE SYSTEM RESOURCE GUIDE



## **Adult Learning Center**

Salish Kootenai College

PO Box 70 Pablo, MT 59855 Phone: (406) 275-4986

Salish Kootenai College's Adult Learning Center offers Adult Basic Education, GED preparation and testing, English as a second language, basic literacy training and computer skills instruction. This program provides basic skills education for adults aged 16 and up. Basic skills encompass the following areas: improvement of literacy skills of reading, writing, mathematics, problem solving, and English language acquisition; placement assistance, retention or completion of post-secondary education, training, unsubsidized employment or career advancement; receipt of secondary school diploma or its recognized equivalent.

#### **Experience Works**

601 S Third St West Missoula, MT 59801 Phone: 406-543-2300 1-800-450-5627 Fax: 406-721-7094

Website: www.experienceworks.org

Experience Works, Inc. is a national, non-profit organization aimed at helping limited-income job seekers 55 years and older. The primary program is the Senior Community Service Employment Program that has several options to help participants in their search for employment: community service training, on-the-job training and job search skill training. The goal of the organization is to help the older worker get back into the work force, help them to realize their potential for performing meaningful work, and to raise their standard of living.

## **Kicking Horse Job Corps**

33091 Mollman Pass Trail Ronan, MT 59864

Phone: 406-644-2217 or 800-733-5627

This U.S. Department of Labor program offers free hands-on career training and educational completion for Native American, descendents, and others who qualify, ages 16-24 years old. Occupational trades offered are Carpentry, Heavy Equipment Operator, Diesel Mechanic, Business and Clerical, Dental and Medical Assistant, Forestry, Building and Apartment Maintenance and Culinary Arts. Other service provided is the means of obtaining a GED or high school diploma completion, room and board, medical and dental coverage and job placement.

### Confederated Salish and Kootenai Tribe

**Department of Human Resource Development** 

PO Box 278 Pablo, MT 59855

Phone: (406) 675-2700, EXT 1035

Department of Human Resource Development (DHRD) Tribal Programs, include: Commodities, Title III & VI Elderly, Family Literacy, WIC, General Assistance, WIA, Summer Youth Employment, Transportation Aide and Vouchers, Educational Neglect program, Child Protective Services, Foster Care, Second Circle Lodge Group Home, Cash Assistance, Kerr Elderly Program, Voc Rehab, Individual Indian Moneys, Dire Need, Trust Program, Child Care Block Grant, LIHEAP, Hooked on Reading, Hooked on Phonics & Math.

# <u>Job Corps (Management and Training</u> Corporation)

539 S Third Street West Missoula, MT 59801 (406) 542-5745

Job Corps is a federally funded residential training program available to all disadvantaged young men and women between the ages of 16 and 24. The goal of the program is to provide students with academic, vocational and social skills training to prepare them for life-long employment. Vocational offerings include business and clerical, culinary arts, carpentry, facilities maintenance, painting, cement masonry, electrical, welding, shipping and receiving clerk, heavy equipment operation, mechanics, nursing and many others. Students may also earn a GED and possibly a high school diploma. Students live on center during the course of their training. Montana Job Corps Centers are located in Anaconda, Darby and Ronan.

## Lake Co. Community Development Corp

319 Main Street Ronan, MT 59864 Phone: (406) 676-5900

Website: <a href="http://www.lakecountycdc.org/">http://www.lakecountycdc.org/</a>

The Lake County Community Development Center houses three non-profit corporations serving the Lake County area. They include Lake County Community Development Corporation (LCCDC) and two housing organizations serving low and moderate income families i.e., Ronan Housing Authority and Lake County Community Housing Organization. LCCDC manages community and economic development programs including a small business revolving loan fund and technical business assistance center; the Mission Mountain Market, a shared use commercial kitchen/value-added food processing center and business incubator; assistance in developing community infrastructure (water/sewer); and economic development projects which support the creation jobs for Lake County residents. The housing organizations manage programs that assist in community revitalization and provide affordable housing opportunities for lower income families including Section 8 and other tenant based rental assistance; family and elderly rental housing; and assistance for first time home buyers.

## **Lake County Office of Public Assistance**

826 Shoreline Drive Polson, MT 59860 Phone: (406) 883-7820 Fax: 406-883-5320

Website: http://www.dphhs.mt.gov

The Office of Public Assistance (OPA) administers the following programs: cash assistance for families, Temporary Assistance for Needy Families (TANF), Medicaid and Food Stamps. Each program has eligibility requirements, such as income and resources.

#### **Lake County Public Schools**

106 4<sup>th</sup> Avenue East Polson, MT 59860 Phone: (406) 883-7262

Lake County Schools include Arlee, Charlo, Polson, Ronan, Saint Ignatius and rural schools including Salmon Praire, Upper West Shore – Dayton and Valley View. Approximately 5,217 students attend schools throughout Lake County, including those home schooled and those in non-public schools. There are adult education and alternative education programs within the multiple school districts.

# **NW Montana Human Resources**

110 Main Street, Suite 9; PO Box 132

Polson, MT 59860 Phone: (406) 883-3470

Email: hrpolson@montanaskv.net

NMHR is a community-based, private, non-profit organization serving Lake, Lincoln, Sanders, and Flathead Counties. NMHR provides services that help promote self-sufficiency for low-income individuals and families. NMHR targets hard to serve individuals by focusing on networking available resources and providing services such as job skills training, supportive services, job development, energy assistance, rental assistance, weatherization and first time home owner and home rehab loans. All aspects of a client's life are addressed, including housing, budgeting, medical, job training and education, which will eventually lead to independence.

## Mission Valley One Stop Workforce Center

(Lake County Job Service Workforce Center)

417-B Main Street; PO Box 970

Polson, MT 59860 Phone: (406) 883-7880 Fax: (406) 883-4564

Website: www.employlakecounty.com

The One Stop Center offers many employment and referral services at no cost. These include business advocacy and employer resources, job postings, job matching, skill-testing and skill enhancement, phones for unemployment insurance issues, and access to public resource computers, with a variety of software programs for job search assistance. The Center also offers labor market information, employment counseling, veteran assistance, Internet access for electronic linkage to Partner programs and self-assisted services and Workforce Investment Act (WIA) and Temporary Assistance for Needy Families (TANF) job training programs. There is accessibility for those with disabilities.

## Mission Mountain Enterprises

330 Main Street S.W. Ronan, MT 59864 Phone: (406) 676-2563

Website: www.missionmountainent.org

MME is a private non-profit corporation that provides a wide range of community based services to people with disabilities through residential and vocational programs to include, but not limited to, supported living, group homes, intermediate care facility, transportation, work activities, supported employment, job placement, on-the-job evaluation, and transitional employment.

# <u>Project Challenge Work Again (PCWA),</u> AFL – CIO

208 East Main, PO Box 784 Missoula, MT 59807

Phone: (406) 543-6689

Project Challenge is a federally funded program designed to meet the employment and training needs of dislocated workers unemployed due to business closure or permanent layoff. All services are free and include job search, relocation assistance, skills assessment, resume preparation assistance, academic courses and job retraining.

## Rural Employment Opportunities, Inc.

539 South 3<sup>rd</sup> Street West Missoula, MT 59801 (406) 240-1772 or

Toll Free in Montana 1-800-823-6768

Website: www.mt.net/-reo

REO is a non-profit corporation, which operates programs and services aimed at assisting migrant and seasonal farm workers and dependents in preparing for permanent, full-time careers. It is available at no cost for individuals who qualify.

## **Vocational Rehabilitation**

2282 Highway 93 South; PO Box 2357

Kalispell, MT 59903 Phone: (406) 751-5940

Toll-Free 1-877-296-1760 (voice/TTY) Website: <a href="http://www.dphhs.mt.gov/dsd">http://www.dphhs.mt.gov/dsd</a>

Montana Vocational Rehabilitation and Blind Low Vision Services is designed to assist persons with physical or mental disabilities in going to work or keeping a job. VR Kalispell serves Flathead, Lake, Lincoln and Sanders counties.

Services include classroom training, evaluation, disability adjustment counseling, career counseling, information and referral, job coaching, mobility instruction, low vision assessment, job development and placement assistance, resource and career information, self employment planning and referral for business financing, tools/equipment required for training and work, vocational, college and on-the-job training.

## **Unemployment Insurance**

Helena Telephone Center

PO Box 201502 Helena, MT 59620-1502

Phone: 406-444-2545 **Website:** <u>www.ui4u.mt.gov</u>

The Unemployment Insurance Program provides short-term economic relief to eligible workers from a fund financed by employers. This program not only lightens the burden of unemployment for the worker and family, it also helps local communities maintain a stable workforce and economy.

# Working Innovations, Inc.

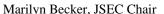
414 D First Street East Polson, MT 59860

Phone: (406) 883-6717, Fax: (406) 883-4134

1-800-477-8992

Working Innovations provides intensive case management and supportive services to people with multiple barriers to employment and who are receiving Temporary Assistance for Needy Families (TANF).

# **Advisory Members**



Chuck Whitson, Lake County Commissioners

This resource guide provides a very short description of the centers, associate offices and partners in the Mission Valley One-Stop Workforce Center System. Please check the website missionvalleyworkforcesystem.com or call the individual agencies for a more complete description of their eligibility requirements and services.

